

COUNTY OF PRINCE EDWARD
Recreation & Cultural Services
2012 DRAFT OPERATING BUDGET
For the Twelve Months Ending December 31, 2011

	2011 Actual YTD	2011 Budget	2012 Draft Budget	Budget Increase/ (Decrease) \$	%
General Administration					
Total Revenues	(304)	(500)		500	-100.0%
Total Expenditures	339,822	343,523	338,298	(5,225)	-1.5%
Total General Administration	339,518	343,023	338,298	(4,725)	-1.4%
Physical Properties					
Total Revenues	(1,246)				0.0%
Total Expenditures	260,744	279,586	299,911	20,325	7.3%
Total Physical Properties	259,498	279,586	299,911	20,325	7.3%
Community Halls					
Total Revenues	(86,103)	(28,000)	(27,750)	250	-0.9%
Total Expenditures	371,816	347,146	281,834	(65,312)	-18.8%
Total Community Halls	285,713	319,146	254,084	(65,062)	-20.4%
Marina/Harbours/Gov't Docks					
Total Revenues	(164,750)	(168,800)	(230,373)	(61,573)	36.5%
Total Expenditures	189,365	205,850	253,250	47,400	23.0%
Total Marina/Harbours/Gov't Docks	24,615	37,050	22,877	(14,173)	-38.3%
Parks					
Total Revenues	(62,045)	(44,000)	(44,600)	(600)	1.4%
Total Expenditures	580,714	596,282	676,553	80,271	13.5%
Total Parks	518,669	552,282	631,953	79,671	14.4%
Community Centres & Arenas					
Total Revenues	(696,637)	(686,824)	(834,898)	(148,074)	21.6%
Total Expenditures	1,261,831	1,178,501	1,349,832	171,331	14.5%
Total Community Centres & Arenas	565,194	491,677	514,934	23,257	4.7%
Recreation & Culture					
Total Revenues	(39,964)	(32,000)	(32,000)		0.0%
Total Expenditures	214,478	214,626	220,825	6,199	2.9%
Total Recreation & Culture	174,514	182,626	188,825	6,199	3.4%
Museums					
Total Revenues	(154,085)	(105,051)	(83,541)	21,510	-20.5%
Total Expenditures	443,003	434,402	436,096	1,694	0.4%
Total Museums	288,918	329,351	352,555	23,204	7.0%
Library Board					
Total Revenues					
Total Expenditures	931,181	931,181	982,776	51,595	5.5%
Total Library Board	931,181	931,181	982,776	51,595	5.5%
TOTAL REVENUE	(1,205,134)	(1,065,175)	(1,253,162)	(187,987)	17.6%
TOTAL EXPENDITURES	4,592,954	4,531,097	4,839,375	308,278	6.8%
NET RECREATION & CULTURAL SERVICES TO BE RAISED	3,387,820	3,465,922	3,586,213	120,291	3.5%

COUNTY OF PRINCE EDWARD
 RPC - General Admin.
 2012 DRAFT OPERATING BUDGET
 For the Twelve Months Ending December 31, 2011

	2011	2011	2012	Budget	
	Actual YTD	Budget	Draft Budget	Increase/ \$ (Decrease)	%
OPERATING REVENUES					
Federal & Provincial Funding	0	0	0	0	0.0%
User Fees and Service Charges	(304)	(500)	0	500	-100.0%
TOTAL OPERATING REVENUES	(304)	(500)	0	500	-100.0%
OPERATING EXPENDITURES					
Wages & Benefits	232,623	230,623	230,623	0	0.0%
Materials & Supplies	8,543	11,500	5,000	(6,500)	-56.5%
Professional Development, Travel, Health and Safety	5,238	8,000	7,000	(1,000)	-12.5%
Communications & Data Processing	15,406	19,000	13,375	(5,625)	-29.6%
Rent, Utilities, Repairs, and Maintenance	18,054	12,000	14,300	2,300	19.2%
Insurance	49,590	50,200	53,800	3,600	7.2%
Advertising, Marketing & Promotion	2,823	3,000	5,000	2,000	66.7%
Professional and Contracted Services	6,135	8,000	8,000	0	0.0%
Projects	0	0	0	0	0.0%
Long Term Debt Charges	1,411	1,200	1,200	0	0.0%
Transfers to Reserves and Reserve Funds	0	0	0	0	0.0%
TOTAL OPERATING EXPENDITURES	339,823	343,523	338,298	(5,225)	-1.5%
NET ADMINISTRATION TO BE RAISED	339,519	343,023	338,298	(4,725)	-1.4%

COUNTY OF PRINCE EDWARD
 RPC- Physical Properties
 2012 DRAFT OPERATING BUDGET
 For the Twelve Months Ending December 31, 2011

	2011 Actual YTD	2011 Budget	2012 Draft Budget	Budget Increase/ (Decrease) \$	%
OPERATING REVENUES					
Federal & Provincial Funding	(1,246)	0	0	0	0.0%
User Fees and Service Charges	0	0	0	0	0.0%
TOTAL OPERATING REVENUES	(1,246)	0	0	0	0.0%
OPERATING EXPENDITURES					
Wages & Benefits	324,376	323,486	323,486	0	0.0%
Materials & Supplies	6,603	10,500	11,000	500	4.8%
Professional Development, Travel, Health and Safety	6,611	9,800	10,050	250	2.6%
Communications & Data Processing	4,028	6,000	11,375	5,375	89.6%
Rent, Utilities, Repairs, and Maintenance	31,723	73,500	45,000	(28,500)	-38.8%
Insurance	28	8,000	5,000	(3,000)	-37.5%
Advertising, Marketing & Promotion	152	2,000	2,000	0	0.0%
Professional and Contracted Services	40	2,000	22,000	20,000	1000.0%
Cost Recovery	(132,817)	(175,700)	(150,000)	25,700	-14.6%
Transfers to Others	0	0	0	0	0.0%
Transfers to Reserves and Reserve Funds	20,000	20,000	20,000	0	0.0%
TOTAL OPERATING EXPENDITURES	260,744	279,586	299,911	20,325	7.3%
NET PHYSICAL PROPERTIES TO BE RAISED	259,498	279,586	299,911	20,325	7.3%

COUNTY OF PRINCE EDWARD
 RPC - Community Halls
 2012 DRAFT OPERATING BUDGET
 For the Twelve Months Ending December 31, 2011

	2011 Actual YTD	2011 Budget	2012 Draft Budget	Budget Increase/ (Decrease) \$	%
OPERATING REVENUES					
User Fees and Service Charges	(38,326)	(26,250)	(27,750)	(1,500)	5.7%
Other Revenues	(47,777)	(1,750)	0	1,750	-100.0%
Transfers from Reserves and Reserve Funds	0	0	0	0	0.0%
TOTAL OPERATING REVENUES	(86,103)	(28,000)	(27,750)	250	-0.9%
OPERATING EXPENDITURES					
Picton Town Hall					
Wages and Benefits	9,806	10,591	10,591	0	0.0%
Utilities, Repairs, and Maintenance	14,265	12,900	12,400	(500)	-3.9%
Insurance and other expenditures	1,076	2,570	2,600	30	1.2%
Total Picton Town Hall	25,147	26,061	25,591	(470)	-1.8%
Benson Town Hall					
Wages and Benefits	1,029	1,063	1,063	0	0.0%
Utilities, Repairs, and Maintenance	9,964	8,500	9,250	750	8.8%
Insurance and other expenditures	850	985	1,025	40	4.1%
Total Benson Town Hall	11,843	10,548	11,338	790	7.5%
Bloomfield Town Hall					
Wages and Benefits	14,630	21,288	21,288	0	0.0%
Utilities, Repairs, and Maintenance	15,274	14,700	16,100	1,400	9.5%
Insurance and other expenditures	995	1,220	1,200	(20)	-1.6%
Total Bloomfield Town Hall	30,899	37,208	38,588	1,380	3.7%
Bloomfield Public Washrooms					
Wages and Benefits	14,182	15,647	15,647	0	0.0%
Utilities, Repairs, and Maintenance	6,094	6,100	12,200	6,100	100.0%
Insurance and other expenditures	0	2,600	2,600	0	0.0%
Total Bloomfield Public Washrooms	20,276	24,347	30,447	6,100	25.1%
Wellington Town Hall					
Wages and Benefits	5,633	6,400	6,400	0	0.0%
Utilities, Repairs, and Maintenance	8,050	26,200	14,200	(12,000)	-45.8%
Insurance and other expenditures	1,003	1,260	1,200	(60)	-4.8%
Total Wellington Town Hall	14,686	33,860	21,800	(12,060)	-35.6%
Ameliasburgh Town Hall					
Wages and Benefits	9,742	5,962	7,700	1,738	29.2%
Utilities, Repairs, and Maintenance	40,763	25,300	15,300	(10,000)	-39.5%
Insurance and other expenditures	3,264	3,150	3,600	450	14.3%
Total Ameliasburgh Town Hall	53,769	34,412	26,600	(7,812)	-22.7%
Athol Town Hall					
Wages and Benefits	7,803	6,918	6,918	0	0.0%
Utilities, Repairs, and Maintenance	25,676	25,000	14,250	(10,750)	-43.0%
Insurance and other expenditures	1,961	2,180	2,300	120	5.5%
Total Athol Town Hall	35,440	34,098	23,468	(10,630)	-31.2%
Hillier Town Hall					
Wages and Benefits	3,362	6,004	6,004	0	0.0%
Utilities, Repairs, and Maintenance	27,938	25,250	13,200	(12,050)	-47.7%
Insurance and other expenditures	1,639	1,750	1,900	150	8.6%
Total Hillier Town Hall	32,939	33,004	21,104	(11,900)	-36.1%
North Marysburgh Hall					
Wages and Benefits	3,863	6,004	6,004	0	0.0%
Utilities, Repairs, and Maintenance	15,748	15,700	15,000	(700)	-4.5%
Insurance and other expenditures	1,649	1,880	2,000	120	6.4%
Total North Marysburgh Hall	21,260	23,584	23,004	(580)	-2.5%

COUNTY OF PRINCE EDWARD
 RPC - Community Halls
 2012 DRAFT OPERATING BUDGET
 For the Twelve Months Ending December 31, 2011

	2011 Actual YTD	2011 Budget	2012 Draft Budget	Budget Increase/ (Decrease) \$	%
South Marysburgh Hall					
Wages and Benefits	3,494	3,832	3,832	0	0.0%
Utilities, Repairs, and Maintenance	15,939	20,500	14,100	(6,400)	-31.2%
Insurance and other expenditures	1,145	1,360	1,500	140	10.3%
Total South Marysburgh Hall	20,578	25,692	19,432	(6,260)	-24.4%
Sophiasburgh Town Hall					
Wages and Benefits	2,821	6,004	6,004	0	0.0%
Utilities, Repairs, and Maintenance	33,495	12,000	10,700	(1,300)	-10.8%
Insurance and other expenditures	819	1,070	1,100	30	2.8%
Total Sophiasburgh Town Hall	37,135	19,074	17,804	(1,270)	-6.7%
Mount Tabor Playhouse					
Wages and Benefits	96	958	958	0	0.0%
Utilities, Repairs, and Maintenance	45,754	36,500	19,200	(17,300)	-47.4%
Insurance and other expenditures	2,276	2,510	2,500	(10)	-0.4%
Total Mount Tabor Playhouse	48,126	39,968	22,658	(17,310)	-43.3%
Don Baxter Building					
Wages and Benefits	0	0	0	0	0.0%
Utilities, Repairs, and Maintenance	2,215	4,300	0	(4,300)	-100.0%
Insurance and other expenditures	129	990	0	(990)	-100.0%
Total Don Baxter Building	2,344	5,290	0	(5,290)	-100.0%
TOTAL HALL EXPENDITURES	354,442	347,146	281,834	(65,312)	-18.8%
NET HALLS TO BE RAISED	268,339	319,146	254,084	(65,062)	-20.4%

COUNTY OF PRINCE EDWARD
 RPC - Marinas and Harbours
 2012 DRAFT OPERATING BUDGET
 For the Twelve Months Ending December 31, 2011

	2011 Actual YTD	2011 Budget	2012 Draft Budget	Budget Increase/ (Decrease)	
				\$	%
OPERATING REVENUES					
Federal & Provincial Funding	(1,672)	0	0	0	0.0%
User Fees and Service Charges	(163,078)	(168,800)	(168,200)	600	-0.4%
Transfers from Reserves and Reserve Funds	0	0	(62,173)	(62,173)	0.0%
TOTAL OPERATING REVENUES	(164,750)	(168,800)	(230,373)	(61,573)	36.5%
OPERATING EXPENDITURES					
Wages & Benefits	15,957	18,720	18,770	50	0.3%
Materials & Supplies	79,973	91,800	89,000	(2,800)	-3.1%
Communications & Data Processing	475	600	600	0	0.0%
Rent, Utilities, Repairs, and Maintenance	39,870	46,050	126,200	80,150	174.0%
Insurance	8,824	8,680	8,680	0	0.0%
Projects	11,435	7,500	7,500	0	0.0%
Long Term Debt Charges	2,830	2,500	2,500	0	0.0%
Transfers to Others	0	0	0	0	0.0%
Transfers to Reserves and Reserve Funds	30,000	30,000	0	(30,000)	-100.0%
TOTAL OPERATING EXPENDITURES	189,364	205,850	253,250	47,400	23.0%
NET MARINAS AND HARBOURS TO BE RAISED	24,614	37,050	22,877	(14,173)	-38.3%

COUNTY OF PRINCE EDWARD
 RPC - Parks
 2012 DRAFT OPERATING BUDGET
 For the Twelve Months Ending December 31, 2011

	2011 Actual YTD	2011 Budget	2012 Draft Budget	Budget Increase/ (Decrease) \$	%
OPERATING REVENUES					
Federal & Provincial Funding	0	0	0	0	0.0%
User Fees and Service Charges	(54,745)	(44,000)	(44,600)	(600)	1.4%
Other Revenues	(7,300)	0	0	0	0.0%
Transfers from Reserves and Reserve Funds	0	0	0	0	0.0%
TOTAL OPERATING REVENUES	(62,045)	(44,000)	(44,600)	(600)	1.4%
OPERATING EXPENDITURES					
General and Maintenance Overhead					
Wages and Benefits	212,536	230,638	250,600	19,962	8.7%
Materials and Supplies	76,555	81,349	81,349	0	0.0%
Professional Development, Travel, Health and Safety	715	3,450	3,200	(250)	-7.2%
Communications and Data Processing	2,038	3,700	5,175	1,475	39.9%
Rent, Utilities, Repairs and Maintenance	3,486	8,000	8,000	0	0.0%
Advertising, Marketing and Promotion	0	200	200	0	0.0%
Professional and Contracted Services	21,743	10,000	52,700	42,700	427.0%
Cost Recovery	0	0	0	0	0.0%
Debt Servicing/Bank Charges	0	0	0	0	0.0%
Transfers to Reserves and Reserve Funds	7,300	0	0	0	0.0%
Total General and Maintenance Overhead	324,373	337,337	401,224	63,887	18.9%
Millenium Trail					
Wages and Benefits	0	0	0	0	0.0%
Utilities, Repairs, and Maintenance	6,174	7,900	8,600	700	8.9%
Contracted Services	0	4,000	14,000	10,000	250.0%
Cost Recovery	0	0	0	0	0.0%
Total Millenium Trail	6,174	11,900	22,600	10,700	89.9%
Picton Parks					
Wages and Benefits	0	0	0	0	0.0%
Utilities, Repairs, and Maintenance	19,153	14,060	13,100	(960)	-6.8%
Contracted Services	47,071	50,000	51,500	1,500	3.0%
Cost Recovery	(5,517)	(4,100)	(4,100)	0	0.0%
Total Picton Parks	60,707	59,960	60,500	540	0.9%
Bloomfield Parks					
Wages and Benefits	0	0	0	0	0.0%
Utilities, Repairs, and Maintenance	3,567	4,078	4,150	72	1.8%
Contracted Services	6,715	6,600	6,798	198	3.0%
Cost Recovery	(260)	(50)	(150)	(100)	200.0%
Total Bloomfield Parks	10,022	10,628	10,798	170	1.6%
Wellington Parks					
Wages and Benefits	0	0	0	0	0.0%
Utilities, Repairs, and Maintenance	18,132	20,018	20,000	(18)	-0.1%
Contracted Services	24,242	26,580	27,377	797	3.0%
Cost Recovery	(10,278)	(7,500)	(7,500)	0	0.0%
Total Wellington Parks	32,096	39,098	39,877	779	2.0%
Ameliasburgh Parks					
Wages and Benefits	0	0	0	0	0.0%
Utilities, Repairs, and Maintenance	12,198	14,600	13,850	(750)	-5.1%
Contracted Services	19,604	16,000	16,400	400	2.5%
Cost Recovery	(796)	(600)	(600)	0	0.0%
Total Ameliasburgh Parks	31,006	30,000	29,650	(350)	-1.2%
Athol Parks					
Wages and Benefits	0	0	0	0	0.0%
Utilities, Repairs, and Maintenance	1,075	1,111	1,000	(111)	-10.0%
Contracted Services	905	700	900	200	28.6%
Cost Recovery	0	0	0	0	0.0%
Total Athol Parks	1,980	1,811	1,900	89	4.9%
Hallowell Parks					
Wages and Benefits	0	0	0	0	0.0%
Utilities, Repairs, and Maintenance	389	950	950	0	0.0%
Contracted Services	10,333	9,500	9,785	285	3.0%
Cost Recovery	(3,887)	(4,100)	(3,400)	700	-17.1%
Total Hallowell Parks	6,835	6,350	7,335	985	15.5%

COUNTY OF PRINCE EDWARD
 RPC - Parks
 2012 DRAFT OPERATING BUDGET
 For the Twelve Months Ending December 31, 2011

	2011 Actual YTD	2011 Budget	2012 Draft Budget	Budget Increase/ (Decrease)	
				\$	%
Hillier Parks					
Wages and Benefits	0	0	0	0	0.0%
Utilities, Repairs, and Maintenance	1,549	1,202	1,260	58	4.8%
Contracted Services	3,069	2,600	2,678	78	3.0%
Cost Recovery	(182)	(50)	(100)	(50)	100.0%
Total Hillier Parks	4,436	3,752	3,838	86	2.3%
North Marysburgh Parks					
Wages and Benefits	0	0	0	0	0.0%
Utilities, Repairs, and Maintenance	3,261	2,350	2,650	300	12.8%
Contracted Services	6,678	5,700	5,871	171	3.0%
Cost Recovery	0	0	0	0	0.0%
Total North Marysburgh Parks	9,939	8,050	8,521	471	5.9%
South Marysburgh Parks					
Wages and Benefits	0	0	0	0	0.0%
Utilities, Repairs, and Maintenance	4,791	3,840	4,150	310	8.1%
Contracted Services	3,079	3,200	3,296	96	3.0%
Cost Recovery	0	0	0	0	0.0%
Total South Marysburgh Parks	7,870	7,040	7,446	406	5.8%
Sophiasburgh Parks					
Wages and Benefits	0	0	0	0	0.0%
Utilities, Repairs, and Maintenance	5,571	6,220	5,900	(320)	-5.1%
Contracted Services	6,358	3,300	3,399	99	3.0%
Cost Recovery	0	0	0	0	0.0%
Total Sophiasburgh Parks	11,929	9,520	9,299	(221)	-2.3%
Exhibition Grounds					
Wages and Benefits	851	0	0	0	0.0%
Utilities, Repairs, and Maintenance	19,935	21,938	23,898	1,960	8.9%
Contracted Services	5,701	6,500	6,650	150	2.3%
Cost Recovery	0	0	0	0	0.0%
Total Exhibition Grounds	26,487	28,438	30,548	2,110	7.4%
Youth Park					
Wages and Benefits	0	7,186	0	(7,186)	-100.0%
Utilities, Repairs, and Maintenance	11,387	7,900	9,000	1,100	13.9%
Contracted Services	7,985	2,000	7,985	5,985	299.3%
Cost Recovery	0	0	0	0	0.0%
Total Youth Park	19,372	17,086	16,985	(101)	-0.6%
Crystal Palace					
Wages and Benefits	1,842	3,932	3,932	0	0.0%
Utilities, Repairs, and Maintenance	25,647	19,880	20,600	720	3.6%
Contracted Services	0	1,500	1,500	0	0.0%
Cost Recovery	0	0	0	0	0.0%
Total Crystal Palace	27,489	25,312	26,032	720	2.8%
TOTAL PARK EXPENDITURES	580,715	596,282	676,553	80,271	13.5%
NET PARKS TO BE RAISED	518,670	552,282	631,953	79,671	14.4%

COUNTY OF PRINCE EDWARD
 RPC - Community Centres and Arenas
 2012 DRAFT OPERATING BUDGET
 For the Twelve Months Ending December 31, 2011

	2011 Actual YTD	2011 Budget	2012 Draft Budget	Budget Increase/ (Decrease)	
				\$	%
OPERATING REVENUES					
User Fees and Service Charges - Prince Edward Communi	(205,769)	(199,211)	(197,411)	1,800	-0.9%
User Fees & Service Charges - P.E.C.C - Food & Beverage	(108,698)	(141,901)	(114,500)	27,401	-19.3%
User Fees and Service Charges - Wellington Arena	0	0	0	0	0.0%
User Fees and Service Charges - WDCC	(225,294)	(225,675)	(216,675)	9,000	-4.0%
User Fees and Service Charges - WDCC - Food & Beverag	(153,713)	(120,037)	(155,000)	(34,963)	29.1%
Transfers from Reserves and Reserve Funds	0	0	(151,312)	(151,312)	0.0%
TOTAL OPERATING REVENUES	(693,474)	(686,824)	(834,898)	(148,074)	21.6%
OPERATING EXPENDITURES					
Prince Edward Community Centre					
Wages and Benefits	212,778	180,083	192,820	12,737	7.1%
Materials and Supplies	417	400	400	0	0.0%
Professional Development, Travel, Health and Safety	2,729	5,800	5,400	(400)	-6.9%
Communications and Data Processing	4,586	2,000	3,975	1,975	98.8%
Rent, Utilities, Repairs and Maintenance	173,955	144,600	155,300	10,700	7.4%
Insurance	36,350	38,050	39,900	1,850	4.9%
Advertising, Marketing and Promotion	120	600	5,000	4,400	733.3%
Professional and Contracted Services	16,906	9,500	9,000	(500)	-5.3%
Canteen, Vending and Bar - Food & Beverage Supplies	77,229	92,250	78,800	(13,450)	-14.6%
Transfers to Reserves and Reserve Funds	0	0	0	0	0.0%
Total Prince Edward Community Centre	525,070	473,283	490,595	17,312	3.7%
Wellington Arena					
Wages and Benefits	0	0	0	0	0.0%
Materials and Supplies	0	0	0	0	0.0%
Professional Development, Travel, Health and Safety	0	0	0	0	0.0%
Communications and Data Processing	526	600	600	0	0.0%
Rent, Utilities, Repairs and Maintenance	13,439	7,100	6,600	(500)	-7.0%
Insurance	5,543	6,200	6,000	(200)	-3.2%
Advertising, Marketing and Promotion	0	0	0	0	0.0%
Professional and Contracted Services	0	4,000	4,000	0	0.0%
Canteen, Vending and Bar - Resale Supplies	0	0	0	0	0.0%
Transfers to Reserves and Reserve Funds	0	0	0	0	0.0%
Total Wellington Arena	19,508	17,900	17,200	(700)	-3.9%
Wellington and District Community Centre					
Wages and Benefits	214,842	248,568	221,600	(26,968)	-10.8%
Materials and Supplies	286	2,000	2,000	0	0.0%
Professional Development, Travel, Health and Safety	4,495	6,250	7,750	1,500	24.0%
Communications and Data Processing	6,593	4,000	6,475	2,475	61.9%
Rent, Utilities, Repairs and Maintenance	241,521	167,500	242,200	74,700	44.6%
Insurance	50,929	40,000	46,600	6,600	16.5%
Advertising, Marketing and Promotion	10,847	5,000	20,000	15,000	300.0%
Professional and Contracted Services	34,308	36,000	34,200	(1,800)	-5.0%
Canteen, Vending and Bar - Food & Beverage Supplies	128,749	87,000	109,900	22,900	26.3%
Transfers to Reserves and Reserve Funds	0	0	0	0	0.0%
Total Wellington and District Community Centre	692,570	596,318	690,725	94,407	15.8%
Debt Repayment	24,683	91,000	151,312	60,312	66.3%
Total Expenditures	1,261,831	1,178,501	1,349,832	171,331	14.5%
NET COMMUNITY CENTRES AND ARENAS TO BE RAI	568,357	491,677	514,934	23,257	4.7%

COUNTY OF PRINCE EDWARD
 RPC - Recreation and Culture
 2012 DRAFT OPERATING BUDGET
 For the Twelve Months Ending December 31, 2011

	2011 Actual YTD	2011 Budget	2012 Draft Budget	Budget Increase/ (Decrease)	
				\$	%
OPERATING REVENUES					
Federal and Provincial Funding	(12,980)	(7,000)	(7,000)	0	0.0%
User Fees and Service Charges	(15,480)	(15,500)	(15,500)	0	0.0%
Other Revenue	(2,841)	(2,500)	(2,500)	0	0.0%
Transfers from Reserves and Reserve Funds	(8,663)	(7,000)	(7,000)	0	0.0%
TOTAL OPERATING REVENUES	(39,964)	(32,000)	(32,000)	0	0.0%
OPERATING EXPENDITURES					
Wages & Benefits	178,977	169,726	175,100	5,374	3.2%
Professional Development, Travel, Health and Safety	3,242	5,700	5,700	0	0.0%
Communications & Data Processing	2,742	3,700	7,525	3,825	103.4%
Advertising, Marketing & Promotion	1,453	2,500	2,500	0	0.0%
Programs, Exhibits, Special Events, and Resale	43,577	35,500	34,000	(1,500)	-4.2%
Professional and Contracted Services	0	0	0	0	0.0%
Projects	0	0	0	0	0.0%
Cost Recovery	(15,514)	(7,500)	(9,000)	(1,500)	20.0%
Transfers to Reserves and Reserve Funds	0	5,000	5,000	0	0.0%
TOTAL OPERATING EXPENDITURES	214,477	214,626	220,825	6,199	2.9%
NET RECREATION AND CULTURE TO BE RAISED	174,513	182,626	188,825	6,199	3.4%

COUNTY OF PRINCE EDWARD
 RPC - Museums
 2012 DRAFT OPERATING BUDGET
 For the Twelve Months Ending December 31, 2011

	2011 Actual YTD	2011 Budget	2012 Draft Budget	Budget Increase/ (Decrease) \$	%
OPERATING REVENUES					
Federal and Provincial Funding	(63,300)	(58,651)	(45,151)	13,500	-23.0%
User Fees and Service Charges	(23,651)	(24,900)	(25,450)	(550)	2.2%
Other Revenues	(57,133)	(11,500)	(11,500)	0	0.0%
Transfers from Reserves and Reserve Funds	(10,000)	(10,000)	(1,440)	8,560	-85.6%
TOTAL OPERATING REVENUES	(154,084)	(105,051)	(83,541)	21,510	-20.5%
OPERATING EXPENDITURES					
General and Administrative					
Wages and Benefits	9,737	300	300	0	0.0%
Materials and Supplies	396	300	300	0	0.0%
Professional Development, Travel, and Health and Safety	2,935	4,000	4,000	0	0.0%
Rent, Utilities, Repairs and Maintenance	24	200	200	0	0.0%
Advertising, Marketing and Promotion	5,516	6,300	6,300	0	0.0%
Professional and Contracted Services	5,954	2,500	5,000	2,500	100.0%
Programs, Exhibits, Special Events, and Resale	325	500	500	0	0.0%
Transfers to Reserves and Reserve Funds	0	0	0	0	0.0%
Total General and Administrative	24,887	14,100	16,600	2,500	17.7%
Ameliasburgh Historical Museum and Pioneer Village					
Wages and Benefits	54,757	54,100	55,100	1,000	1.8%
Utilities, Repairs, and Maintenance, Insurance	26,505	29,066	26,815	(2,251)	-7.7%
Programs, Exhibits, Special Events, and Resale	1,280	1,300	1,300	0	0.0%
Contracted Service	2,038	2,400	2,400	0	0.0%
Transfer to Reserves and Reserve Funds	0	0	0	0	0.0%
Total Ameliasburgh	84,580	86,866	85,615	(1,251)	-1.4%
Macaulay Heritage Park					
Wages and Benefits	116,508	121,665	105,600	(16,065)	-13.2%
Utilities, Repairs, and Maintenance, Insurance	43,414	47,832	54,540	6,708	14.0%
Programs, Exhibits, Special Events, and Resale	3,056	3,800	3,300	(500)	-13.2%
Contracted Service	19,960	19,800	7,300	(12,500)	-63.1%
Transfer to Reserves and Reserve Funds	28,457	0	0	0	0.0%
Total Macaulay Heritage Park	211,395	193,097	170,740	(22,357)	-11.6%
Mariners Park Museum					
Wages and Benefits	10,711	11,300	11,300	0	0.0%
Utilities, Repairs, and Maintenance, Insurance	20,707	20,680	18,550	(2,130)	-10.3%
Programs, Exhibits, Special Events, and Resale	921	1,800	1,800	0	0.0%
Contracted Service	1,340	3,000	3,000	0	0.0%
Transfer to Reserves and Reserve Funds	0	0	0	0	0.0%
Total Mariners Park Museum	33,679	36,780	34,650	(2,130)	-5.8%
Rose House Museum					
Wages and Benefits	10,582	11,100	7,650	(3,450)	-31.1%
Utilities, Repairs, and Maintenance, Insurance	7,141	7,167	7,700	533	7.4%
Programs, Exhibits, Special Events, and Resale	285	1,300	1,300	0	0.0%
Contracted Service	688	1,000	1,000	0	0.0%
Transfer to Reserves and Reserve Funds	10,564	1,000	1,000	0	0.0%
Total Rose House Museum	29,260	21,567	18,650	(2,917)	-13.5%
Wellington Heritage Museum					
Wages and Benefits	50,802	50,500	51,600	1,100	2.2%
Utilities, Repairs, and Maintenance, Insurance	7,427	10,992	11,250	258	2.3%
Programs, Exhibits, Special Events, and Resale	407	1,300	1,300	0	0.0%
Contracted Service	564	700	700	0	0.0%
Transfer to Reserves and Reserve Funds	0	0	0	0	0.0%
Total Wellington Heritage Museum	59,200	63,492	64,850	1,358	2.1%
Museum Debt Repayment	0	18,500	44,991	26,491	143.2%
TOTAL MUSEUM EXPENDITURES	443,001	434,402	436,096	1,694	0.4%
NET MUSEUMS TO BE RAISED	288,917	329,351	352,555	23,204	7.0%

COUNTY OF PRINCE EDWARD
 RPC - Library Board
 2012 DRAFT OPERATING BUDGET
 For the Twelve Months Ending December 31, 2011

	2011 Actual YTD	2011 Budget	2012 Draft Budget	Budget Increase/ (Decrease)	
				\$	%
OPERATING EXPENDITURES					
Transfers to Others	931,181	931,181	982,776	51,595	5.5%
TOTAL OPERATING EXPENDITURES	931,181	931,181	982,776	51,595	5.5%
NET LIBRARY BOARD TO BE RAISED	931,181	931,181	982,776	51,595	5.5%

RECREATION & CULTURAL SERVICES **2012 ACTION PLANS**

PHYSICAL PROPERTIES

Continue to manage County assets within current fiscal allocations.

With increased responsibilities and pressures from recent legislation & fiscal measures the Department has identified solutions to address these matters.

The first is:

In 2009/10 the Department completed a STRATEGIC ENERGY PLAN for the County, and it is intended that this plan will serve as a roadmap & reference guide over the next five years. The report evaluated over seventy (70) cost centers' identifying over \$ 1,000,000.00 in annual energy expenditures and recognizing a potential energy savings annually of \$ 77,000.00 or 7% of the annual costs. The prime recommendation of this plan is to hire an Energy Coordinator (which may not impact the operating budget) and this position would develop and coordinate the implementation of County integrated energy management/conservation programs and capital projects, for all Departments.

This position requires an individual with unique skills and knowledge specific to Energy Conservation and retrofit incentive programs.

The second is:

In recognizing the need to address the current and pending legislated Accessibilities of Ontarians with Disabilities Act and to support all of the Departments within the Municipality this position is paramount in providing leadership on all issues concerning persons with disabilities in areas of the Act governing transportation, customer service, hiring practices, the physical built environment and communications. In addition, the need for maintaining an awareness of new and innovative services, policies & barrier free strategies for persons with disabilities and recommend appropriate methods for their implementation.

The Ontario Government has implemented the new AODA, with four of its five standards made law in 2010/11. The remaining Built Environment Standard is near completion and it is anticipated that this will become law in 2012.

This position requires a person with a unique skill set & knowledge specific to the AODA and especially on issues with respect to persons with disabilities. The position has been reviewed by the Accessibility Advisory Committee & was unanimously supported.

Address the required building and fire code compliance needs as identified together with approved project & facility maintenance items. We will continue to undertake fire safety plans and accessibility audits in order to complete this requirement for all municipally owned facilities.

The Division will carry on with its commitment to providing health & service training and dissemination of the Health & Safety Standards to all staff and affiliated contractors. In addition, staff is encouraged to address individual professional development as identified or requested throughout the year.

The anticipated move of the Physical Properties staff (who currently occupy two garage bays in the fire hall at the Picton Heights facility) to the "new" Upper Lake Street facility will be of benefit to the RPC Department in addition to sharing office space with the Public Works Dept. The secure compound, garage and maintenance space together with a centralized properties workshop will accommodate the physical properties division's needs for years to come.

COMMUNITY HALLS

It is anticipated that 2012 will see an increase in some use as community members rally to use functional space. Also, with aging facilities, the challenge to maintain and comply with legislative changes and pressures will require financial support.

Staffing levels have remained the same since 2002 while operating budget restraints do not address preventative measures in a timely fashion.

The Manager of Properties administers the staff, maintenance standards & cleaning materials for community town halls. Bookings for the Town Halls are handled through our departmental facility bookings.

Physical Properties staff handles numerous maintenance related requests and perform some of the renovation projects as time & schedules permit.

MARINAS & HARBOURS

In 2012 the same service levels will be maintained. A review of staff scheduling will provide for some extra service days at no additional cost.

Plans are to renew the harbour master agreement for 2012 consistent with 2011. The Wellington Beach boat launch agreement is scheduled for renewal and should be complete in time for the 2012 boating season.

An agreement with the Town of Cobourg for the dredging in the Wellington Channel is now in place providing standardized dredging program for years to come.

The Manager will seek clarification in the future regarding development on the former "Tip of the Bay" property and how this may affect our operations in 2012 and beyond.

Significant deterioration to the Northport dock and Wellington Harbour channel dock will need to be permanently addressed as safety issues threaten their operation in 2012.

PARKS

With the reduced staff compliment in the parks division from 2010 to 2011, the 2012 plan will be to continue to focus on core services, and identify opportunities where available for continued or increased services at reduced costs.

COMMUNITY CENTRES & ARENAS

In the Community Centres Division, the focus in 2012 will be on providing quality services at the facilities and promoting new events to increase the use of the facilities. To reach these goals, training in customer service will be offered to the staff members to aid in interacting with patrons at the facilities. New policies will be developed to help define what the expectations are at the sites to both Patrons and Employees. The venues will be promoted via a marketing plan to increase the venues exposure locally and provincially. At the new Wellington & District Community Centre, several large scale events will be hosted including the Montreal Alumni Game in March. At the Prince Edward Community Centre, an assessment of the board system will be made, and efficiencies realized through the use of Parks staff on inclement weather days, and the reuse of material from the old Wellington Arena board system, to facilitate any required repairs.

RECREATION & CULTURE

The following are the plans for 2012 for Recreation and Culture:

- Development of a Youth Engagement strategy for the County of Prince Edward and the role that the County should take in facilitating services for youth. The first step will be meeting of stakeholders within the community that service youth including the Hastings and Prince Edward Counties Health Unit, the Recreation Outreach Centre, the Boards of Education, Mental Health, Children's Aid Society and various local youth service providers. This meeting will be co-hosted by Recreation and Culture with the Recreation Outreach Centre.
- Updating the Municipal Cultural Plan to incorporate the plan into the Official Plan review and an Integrated Community Sustainability Plan. Funding application to the Ontario government for the Community Creative Prosperities Fund in partnership with Economic Development and Planning departments, in addition to community cultural groups, to support the work required for this action.
- Ongoing work to create partnerships to ensure gaps in programs can be addressed and to increase the capacity of the Ward Recreation Committee volunteers to deliver programs and activities.

- Creation of a directory of information on recreation, culture, and sport activities within the community that can be available on-line on the County's website as well as a publication that can be accessed by residents and community organizations such as Prince Edward Community Living for their clients.
- Continued efforts to assist the Ward Recreation Committees in recruitment and retention of volunteers through the Volunteer Strategy, as well as the recognition of the valuable contribution that the Ward Recreation Committees make to the quality of life within their Wards.

MUSEUMS

The following are the plans for 2012:

- Retrofitting of the barn at Ameliasburgh Historical Museum to meet the storage needs of the Museums
- Agreement with Post Secondary Education Institution for a Student Intern to assist with the implementation of Collection Management software, as well as improved customer service, at Macaulay Heritage Park and Wellington Heritage Museum
- Repairs to Macaulay House as per the Condition Assessment
- Development of an interpretive plan for each Museum
- Improved audience and volunteer feedback at each Museum
- Completion of the work of rationalization of the collection at Macaulay Heritage Park including the de-accessioning of a number of items that are in poor condition or are duplicates within the collection due to limited storage
- Work on the objective of "to improve the sustainability and capacity of the Museums of Prince Edward County" including a sustainability plan through the staff working with the Museum Advisory Committee
- Improvement to the exterior appearance and longevity of the structures at all Museums through painting and woodworking and grounds maintenance creating an inviting and well cared for impression and ensuring that minor issues do not develop into major issues.
- Implementation of the on-line digitization of the Macaulay collection.