



## OFFICE OF THE MAYOR

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## NOTICE

**TO:** Members of Council  
CAO and Commissioners  
Scott Manlow, Fire Chief  
Jo-Anne Egan, Manager of Planning

**FROM:** Victoria Leskie, Clerk

**SUBJECT:** **NOTICE – Special Information Sessions**

**DATE:** November 24, 2011

Mayor Mertens has scheduled two (2) special information sessions to take place in the Council Chambers, Shire Hall on **Tuesday, December 6, 2011**, as follows:

**10:00am-12:00pm**  
**Emergency Management Training and Exercise (agenda attached)**

The purpose of this session is to hear a presentation from Prince Edward-Lennox & Addington Social Services entitled "Role of Social Services in an Emergency", and a walk-through of the registration process at Evacuation/Reception Centre - Prince Edward Community Centre, 375 Main Street.

**12:00pm-1:30pm**      **Lunch/Debrief**

**1:30pm**  
**Community Improvement Plan (please bring CIP agenda material from Nov 16 Planning Public Council meeting)**

The purpose of this session is to hear a presentation from Planning Staff on the Community Improvement Plan and provide an opportunity for questions from members of Council.

Victoria Leskie  
Clerk



**Emergency Control Group  
Emergency Management Training and Exercise**

**Tuesday December 6, 2011**

**9:30 a.m. – 1:00 p.m.**

**Shire Hall Council Chambers, Picton**

**Agenda**

**Emergency Control Group only:**

**9:30-9:35 – Introductions**

**9:35 – 9:45 – Program Update**

**9:45 – 10:00 – Critical Infrastructure and HIRA – Review**

**→ Councillors invited to attend presentation, Registration Walk-through and lunch:**

**10:00 – 10:30 – Presentation – Role of Social Services in an Emergency (Brian Elo-Shepherd, Director – PELASS)**

**10:30 – 12:00 – Walk through of Registration process at Evacuation/Reception centre – Prince Edward Community Centre, 375 Main Street, Picton**

**12:00 – 1:00 – Lunch/Debrief**