

**The Corporation of the County of Prince Edward  
Schedule "D"  
By-Law No. 2817 - 2011**

**PLANNING & BUILDING SERVICES**

Item/Services	Fees Effective Jan. 1, 2011	Tax (if applicable)
<b>BUILDING PERMITS &amp; OTHER FEES</b>		
<b>BUILDING ADMINISTRATION FEES</b>		
Compliance Letter	\$75.00	
Document reproduction and additional plans of document required to process a permit application - Added to Permit Fee --- Over five pages cost per page	\$0.30	
Overtime Services/Special inspections charge per hour	\$75.00	
Minimum Weekend Charge (4 hours) <b>over four hours billed at additional \$75/hr</b>	\$300.00	
Revisions to an application or an issued permit plus Rate from Building Permits fees	\$100.00	
Transfer of permit to new owner. Flat Fee	\$100.00	
Drawing review fee for Institutional/Commercial/Industrial and large projects requiring outside review. The corporation will require a deposit of \$5,000.00 to cover the cost of the review. Any unused portion of the deposit will be returned to the applicant when the permit is issued.	\$5,000.00	

**BUILDING PERMITS**

<b>Assembly Occupancies</b>		
Base Amount	\$100.00	
PLUS New construction per square metre of floor area or part thereof	\$10.00	
PLUS Renovations to existing per square meter of floor area or part of thereof	\$4.00	
<b>Institutional Occupancies</b>		
Base Amount	\$100.00	
PLUS New construction per square metre of floor area or part thereof	\$10.00	
PLUS Renovations to existing per square meter of floor area or part of thereof	\$4.00	
<b>Residential Occupancies Apartment Buildings</b>		
Base Amount	\$100.00	
PLUS Per square metre of floor area or part thereof	\$7.50	
<b>Detached, semi-detached and townhouse dwellings and other residential occupancies</b>		
Base Amount	\$100.00	
PLUS New construction per square metre of floor area or part thereof	\$8.00	
PLUS Renovations to existing or Basement finish per square metre of floor area or part thereof	\$4.00	

**The Corporation of the County of Prince Edward  
Schedule "D" continued  
By-Law No. 2817 - 2011**

Item/Services	Fees Effective Jan. 1, 2011	Tax (if applicable)
<b>BUILDING PERMITS &amp; OTHER FEES</b>		
<b>Business &amp; Personal Service Occupancies Single Store Business Plazas</b>		
Base Amount	\$100.00	
PLUS Per square metre of floor area or part thereof	\$9.00	
<b>Multi-Storey Office Buildings</b>		
Base Amount	\$100.00	
PLUS Per square metre of floor area or part thereof	\$8.00	
<b>Other Business and Personal Service Occupancies</b>		
Base Amount	\$100.00	
PLUS New Construction per square metre of floor area or part thereof	\$8.00	
PLUS Renovations per square metre of floor area or part thereof	\$4.00	
<b>Mercantile Occupancies Single Storey Buildings</b>		
Base Amount	\$100.00	
PLUS Per square metre of floor area or part thereof	\$8.00	
<b>Multi-storey Buildings</b>		
Base Amount	\$100.00	
PLUS Per square metre of floor area or part thereof	\$7.00	
<b>Industrial Occupancies Farm Building Unserviced Storage Buildings</b>		
Base Amount	\$100.00	
PLUS Per square metre of floor area or part thereof	\$2.00	
<b>Other industrial buildings</b>		
Base Amount	\$100.00	
PLUS Per square metre of floor area or part thereof	\$4.50	
<b>Parking Garages, Boat Houses, Unfinished Basements and Service Floors In Any Building New Structures</b>		
Base Amount	\$100.00	
PLUS Per square metre of floor area or part thereof	\$4.00	
<b>Renovations/Repairs</b>		
Base Amount	\$100.00	
PLUS Per square metre of floor area or part thereof	\$1.00	
<b>Work Order Searches</b>	\$55.00	

**The Corporation of the County of Prince Edward  
Schedule "D" continued  
By-Law No. 2817 - 2011**

Item/Services	Fees Effective Jan. 1, 2011	Tax (if applicable)
<b>BUILDING PERMITS &amp; OTHER FEES</b>		
<b>Minor Residential Structures, Alterations and Plumbing only including</b> - Decks, gazebos (each) - Fireplace, wood stove (each) - Storage shed (each 50 sq metres)	\$100.00	
Replacement of three plumbing fixtures or less, excluding hot water tanks	\$30.00	
<b>Minor Non-Residential Structures, Including:</b> - School portables (each) - Temporary pre-fabricated trailers (each) - Other similar minor stand alone structures associated with non-residential use (max 50/sq metres)	\$200.00	
<b>Tents and Air Supported Structures</b> Structures that exceed 225m <sup>2</sup> require certification by a professional engineer.		
- Temporary tents 60m <sup>2</sup> - 225m <sup>2</sup>	\$100.00	
- Temporary tents exceeding 225m <sup>2</sup>	\$200.00	
Air supported structures		
Base Amount	\$100.00	
PLUS Per Square metre of floor area or part thereof	\$4.50	
<b>Sewage System</b>		
- New installation	\$300.00	
- Serverance inspection	\$100.00	
- inspection fees for an existing system	\$150.00	
- Site Servicing - Base Amount	\$100.00	
- Site Servicing - Per linear metre	\$5.00	
<b>Structural Sign</b>	\$100.00	
<b>Alterations to existing buildings</b> (not provided for in above)		
Per \$1,000 of construction value	\$10.00	
Mimumum Charge	\$100.00	
<b>Change of Use</b>	\$200.00	
<b>Pool Enclosure Permit</b>	\$100.00	
<b>Conditional Building Permit</b> Requires minimum 10% of construction value, letter of credit)		
Base Amount	\$100.00	
10% of total permit fee	10%	
<b>Demolition Permits</b>	\$100.00	
<b>Administration Fee</b> \$100.00 minimum to a maximum of \$1,000 based on <b>50% of the applicable fee be applied in addition to the permit fee for any project starting without a permit</b>		
Minimum Fee	\$100.00	
Maximum Fee	\$1,000.00	

**The Corporation of the County of Prince Edward  
Schedule "D" continued  
By-Law No. 2817 - 2011**

Item/Services	Fees Effective Jan. 1, 2011	Tax (if applicable)
<b>BUILDING PERMITS &amp; OTHER FEES</b>		
<b>Equivalency Permit</b>		
Base Amount	\$100.00	
Hourly Administration Fee	\$75.00	
Plus External reviews and/or approvals	At Cost	
<b>Revisions to existing permits</b>		
Base Amount	\$100.00	
Hourly Administration Fee	\$75.00	
Plus External reviews and/or approvals	At Cost	
<b>Refunds</b>		
Refunds will only be processed on the following basis maximum 50% if permit has been reviewed and is ready for issue or is issued, maximum 75% if architectural plans review has not commenced or been completed. No refund less than \$200 will be issued.		
<b>Specialized unit costs (material alterations of additions)</b>		
Any building permit not otherwise listed will be assessed at 1% of the projects's construction value. Construction values submitted are at the discretion of the Chief Building Official.		
<b>REFUND OF FEES (BASED ON STATUS OF APPLICATION)</b>		
<b>Application filed then withdrawn - no processing or review of plans reviewed</b>		
All fees refunded save and except for administration fee of \$100.00		
<b>Application filed – plans reviewed and permits issued and then withdrawn</b>		
60% of fees submitted with application or at the time of permit being issued		
<b>Additional deduction for each field inspection performed</b> \$100.00 per inspection		
<b>Permits valued at \$100.00 or less</b> No Refund		